Monthly expense tracker

Use one sheet per month. Reconcile against bank statements at month-end and then carry totals into your bookkeeping software.

Date	Description	Category	Net	VAT	Total	Method
		Totals	**£0.00**	**£0.00**	**£0.00**	

Common categories (HMRC-aligned): Office costs · Travel · Subsistence · Equipment (under £200) · Software & subscriptions · Professional services · Marketing · Phone & internet · Bank charges · Use of home as office (£6/wk simplified)

Free template, share freely. Not personal tax advice.